



**Bonita Vista Middle School**  
School Site Council Meeting Minutes  
Thursday, August 25, 2016  
Library

**Members Present:**

Administrators: Dr. Eduardo Reyes and Sergio Quintero  
Certificated: Jolene Stell, Maria Canales, and Celia Walker  
Other School Staff: Christine Stoddard  
Parents: Diane Gerken and Pamela Sanchez  
Students: Sophia Hernandez  
Guests: Emi Wong (Parent Alternate)

**Call to Order:** 3:30 pm by Dr. Reyes. SSC members introduced themselves to one another by stating their name and current term of office.

**Approval of Agenda (Action):** Motion for approval given by D. Gerken and was seconded by C. Walker. SSC approved agenda.

**Budget Report:** Dr. Reyes provided a budget update regarding the budget for the 2016-2017 school year. At the moment, some of the Categorical Funding is frozen until the district has had some time to review how funds are going to be used by each school.

**New Business:**

-Role and Responsibilities of School Site Council

Dr. Reyes provided an overview of the roles and responsibilities of SSC. He addressed how a SSC is composed and elected, the role of the principal in SSC, and the role of advisory groups like ELAC in SSC. He also talked about the purpose, the requirements, and the steps behind developing the Single Plan for Student Achievement (SPSA). Dr. Reyes described how SSC is required to adhere to its Bylaws in addition to the Greene Act and Robert's Rule of Order. He also addressed how the SSC is responsible for keeping record of items such as SSC elections, agendas, minutes, and prior year SPSAs for three years (mandated).

-Elect SSC Officers (Action)

Dr. Reyes briefly reviewed the responsibilities of each officer. D. Gerken nominated herself for SSC Chair and student Sophia Hernandez for Vice-Chair. Each of the two SSC members ran unopposed and SSC voted to approve them as their officers.

-Elect DPAC Representatives (Action)

Dr. Reyes briefly reviewed the responsibilities of being part of the District Parent Advisory Committee (DPAC). D. Gerken nominated herself as our DPAC Representative and SSC voted to approve her as their DPAC Representative.

**Adjournment:** 4:35pm by D. Gerken.

Respectfully Submitted,

Martha-Irene Amador

*"Sweetwater Union High School District programs and activities shall be free from discrimination based on age, gender, gender identity or expression, or genetic information, sex, race, color, religion, ancestry, national origin, ethnic group identification, marital or parental status, physical or mental disability, sexual orientation; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics." SUHSD Board Policy 0410.*