

# Bonita Vista Middle School

650 Otay Lakes Road  
Chula Vista, California 91910  
Telephone (619) 397-2200  
<http://bvm.sweetwaterschools.org/>



Dear BVM Parents,

Thank you for your showing an interest in volunteering at BVM. We appreciate it and truly believe that parent involvement is a vital part of a child's education. There are a few steps you must take before you can start working with students (district requirements intended to ensure our students' safety).

1. Fill out the top portion of the Volunteer Application and **Mr. Rodriguez will have the Principal approve the application**. You will need to have your application approved by the Principal before completing any of the forms below.
2. All parent volunteers are asked to annually complete the **Mandated Child Abuse Report Training** via the following Link: <http://educators.mandatedreporter.ca.com/default.htm>. Upon successful completion of the training module, a "Certificate of Completion" will be awarded. Please be sure to print the Certificate; this certificate serves as verification of training.
3. A **Live Scan Form** and map (on back of form) showing the location for fingerprinting is included in the packet. Once you have completed fingerprinting at the assigned facility, please retain a copy of the yellow Live Scan Form.
4. **T.B. Testing Form** with location of **U.S. Healthworks** facility for testing is included in the packet. Once you have completed testing at the assigned facility, please retain a copy of the yellow T.B. Testing Form. If you have a copy of a recent T.B. test (less than 6 months old), the Benefits Department will accept it and this step can be skipped.

All of the forms above must be submitted to **Laura Ravelero (619) 691-5534** at the Benefits Department at 1130 5<sup>th</sup> Ave., Chula Vista 91911. Again, thank you so much for your interest in being a Parent Volunteer, Bonita Vista Middle School has a long tradition of strong parental support and involvement, and we are happy that you are helping carry on that tradition.

If you have any questions, please feel free to contact me.

A handwritten signature in black ink, which appears to read "Luis A. Rodriguez". The signature is fluid and cursive, with a large initial "L" and "R".

Luis A. Rodriguez  
Coordinator of Integrated Services (CIS)  
(619) 397-2212

[luis.rodriguez@sweetwaterschools.org](mailto:luis.rodriguez@sweetwaterschools.org)