

Title I School-Level Parent and Family Engagement Policy

Bonita Vista Middle School

2.0 With approval from the local governing board, *Bonita Vista Middle School* has developed a written Title I parent and family engagement policy with input from Title I parents and family members. *Bonita Vista Middle School* distributes the policy to parents and family members of Title I students.

Bonita Vista Middle School provides information to parents through sponsored meetings, events, as well as through Infinite campus, Week at a Glance (WAAG), Middle School Success meetings, and the school website: bvm.sweetwaterschools.org The policy describes the means for carrying out the following Title I parent and family engagement requirements [20 USC 6318 Section 1118(c),-(g) inclusive].

2.1 Involvement of Parents in the Title I Program

To involve parents and family members in the Title I program at Bonita Vista Middle School, the following practices have been established:

- a) The school convenes an annual meeting, at a convenient time, to which all parents of participating children shall be invited to attend and encouraged to attend, to inform parents and family members of their school's participation in the Title I program and to explain the requirements, and the right of the parents to be involved. (20 USC 6318 (c)(1))
 - Bonita Middle School holds the required Title I meeting at our Open House.
 - Discuss the meaning of Title I and how a school becomes a Title I school.
 - Discuss the goals for our school in regards to numeracy and literacy.
 - Discuss the role of parents as members of School Site Council to oversee the Single Plan for Student Achievement.
 - Discuss all interventions and services provided to students as part of our Title I plan.
- b) The school offers a flexible number of meetings, such as meetings in the morning or evening, and may provide, with Title I funds, transportation, child care, or home visits, as such services relate to parent involvement. (20 USC 6318 (c)(2))
 - Parent and Community liaison contacts parents via phone to invite them to Bonita Vista ELAC meeting.
 - Bonita Vista Middle holds coffee with the principal both in the morning and evenings. These meetings are held in the cafeteria or library depending on the amount of participants.
 - Bonita Vista Middle Schools holds a series of meetings titled Middle School Success 101. These meetings addressed issues of technology, parent involvement, college readiness, interventions and digital citizenship.
 - Bonita Vista Middle believes in the wholistic development of the individual student and provides a session with Tyler Durman. Mr. Durman provides multiple insights to parents in a comical way to help parents navigate these difficult years of adolescence.
- c) The school involves parents in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I program, including the planning, review, and

improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan. (20 USC 6318 (c)(3))

- Bonita Vista Middle School has an annual parent meetings scheduled and posted on the school web site. During Coffee with the Principal and through the use of our weekly newsletter (WAAG) parents are kept informed of important dates and meetings.
- School Site Council (SSC) role is to provide feedback to inform the Single Plan for Student Achievement.
- SSC agendas are posted on the school bulleting and on the web site to inform parents who which to attend the public meeting.
- English Learner Advisory Committee (ELAC) meets once a month and the focus is to discuss parent roles in student academic success, the importance of attendance and the needs of English Learners.
- Bonita Vista Middle School provides parents with an on-going form of communication via personal phone calls either by administrators, counselors, teachers, and support staff. Email communication is paramount way of reaching out to parents, BVM uses Infinite Campus (IC), CANVAS, Jupiter Grades, and also BVM web page.

d) The school provides parents of participating students with

1. Timely information about Title I program. (20 USC 6318 (c)(4)(A))

- Bonita Vista Middle School addressed the parent community during our open house. A Title I meeting was held and parents were informed about the meaning of Title I and the advantages to all students.
- During our first Coffee with the Principal, Mrs. Kramer informed parents that our school was Title I and invite parents to our Title I meeting for further information.
- BVM first SSC of the school year 2018-2019 will be held Thursday, August 23, 2018 and Title I will be an agenda item.
- Middle School Success 101 will be held Tuesday, August 21 and Title I will be an agenda item.

2. a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the achievement levels of the challenging State academic standards. (20 USC 6318 (c)(4)(B))

- Bonita Vista Middle School provides parents with an explanation of each curricular subject via individual syllabi.
- Parents are informed via Jupiter Grades about their student performance throughout the academic year.
- Parents are also inform about curriculum, assessments, and can access class assignments via CANVAS.
- Bonita Vista Middle School Dual Language Program offers an additional Open House were parents can come to school with their students and shadow their children through the DLI classes.
- Bonita Vista Middle School open house is an opportunity for parents to meet teachers and learn about the academic and performance arts programs we offer.
- Bonita Vista Middle School teachers inform their instruction through the use of Formative and Summative assessments which includes district End of Course Exams, Performance Tasks, Common Formative Assessments in all core subject areas. BVM is also part of the California Assessment of Student Performance and

Progress (CAASP) and English Language Proficiency Assessment for California (ELPAC).

- Bonita Vista Middle School uses the California School Dashboard to help identify the areas of strength as well as the areas growth and student subgroups to inform parents of school performance.
3. if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible. (20 USC 6318 (c)(4)(C))
- Bonita Vista Middle Schools believed in an open door policy for all parents that which to be more active in the decision making process of the school educational plan. Parents can volunteer in the classroom and other activities as long as they are cleared by our school district.
 - Parents are welcome to shadow their students with a twenty-four hour prior announcement.
 - Academic Counselors have an open door policy and meet parents on a daily basis.
 - Teachers constantly arrived to school early and others stay after hours to support students and meet with concern parents.
 - Parents are encourage to complete the district and Bonita Vista Middle School surveys to evaluate school, program performance and school climate.
- e) if the schoolwide program plan is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency. (20 USC 6318 (c)(5))
- Parents will have an opportunity to discuss, provide input and revise multiple times the Single Plan For Student Achievement through School Site Council, ELAC meetings, Coffee with the Principal, Middle School Success meetings before the plan goes before the educational agency for revision.
 - Parents input is added into the site plan and submitted to the Office of State and Federal Programs for revision before is reviewed for board approval.

Building Capacity for Involvement (Parent and Family Engagement Policy continued)

2.2 To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, each school and local educational agency assisted with Title I, Part A funds, the school has established the following practices:

- a) The school provides parents with assistance in understanding such topics as the challenging State academic standards, State and local assessments, the requirements of Title I, Part A, and how to monitor a child's progress and work with educators to improve the achievement of their children. (20 USC 6318 (e)(1))
- Bonita Vista Middle School has a series titled Middle School Success 101 and topics cover issues related to academic challenges, parent involvement, and assessments.

- Bonita Vista Middle school CIS is in charge of monitoring the success of English Learners and find them resources to close the achievement gap.
- b) The school provides parents with materials and training to help parents work with their children to improve their children's achievement. (20 USC 6318 (e)(2))
- Bonita Vista Middle School offers a series of parent educational workshops titled Middle School Success 101 which covers topics such as technology, parent involvement, attendance, cyber security, interventions, promotion requirements, and managing stress and anxiety.
 - Bonita Vista Middle School pays for Tyler Durman to educate parents on the importance of discipline and boundaries.
- c) The school educates teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school; (20 USC 6318 (e)(3))
- Bonita Vista Middle School Teacher-Community Liaison assists teachers and staff with communicating with parents in parent-teacher meetings translating as needed.
 - Bonita Vista Middle School Blended Learning Specialist created a virtual training program for parents. Through a parent web site, parents have access to Jupiter grades, submitting work through Jupiter and CANVAS, Digital Citizenship and also tech support.
<https://sites.google.com/sweetwaterschools.net/bvmparenttech/home>
- d) The school, to the extent feasible and appropriate, coordinate and integrate the parent involvement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children. (20 USC 6318 (e)(4))
- Parents are invited and welcome to participate in Adelante Mujer conference and Adelante Latino Conference in University of California San Diego.
 - Parents are invited and welcome to attend San Diego State University Compact for Success field trip.
 - Parents are invited to attend CABE/Mini CABE conference. School pays for their registration and parents attend their desire educational workshops.
 - Bonita Vista Middle School contracts Tyler Durman an outside speaker that specializes in providing parents with skills to build relationships with their teens.
- e) The school ensures that information related to school and parent programs, meetings, and other activities to parents is sent in a format and, to the extent practicable, in a language the parents can understand. (20 USC 6318 (e)(5))

- Bonita Vista Middle School Communicates in multiple modalities to reach as much parents as possible. Infinite Campus messages, Jupiter Grades Messages, school marquee, BVM newsletter, Week at a Glance (WAAG), paper copies in the main entrance marquee, School Web Site, and paper copies in the main office counters.
 - In addition, communication to parents is translated into Spanish.
- f) The school provides such other reasonable support for parental involvement activities as parents may request. (20 USC 6318 (e)(14))
- Bonita Vista Middle School believes in an Open Door Policy and is always able to listen to parent concerns and suggestions.

2.3 Accessibility

2.3 *Bonita Vista Middle School*, to the extent practicable, provides opportunities for the informed participation of all parents and family members (including parents and family members with limited English proficiency, parents and family members with disabilities, and parents and family members of migratory students) including providing information and school reports are provided in a format and language that parents understand.

- Bonita Vista Middle School communicates with parents in English and Spanish and provides translating services as needed.
- Parents of students with disabilities get constant information on the performance of their students by their Special Education teachers, Case Carrier and by the psychologist.
- Bonita Vista Middle School website is 508 compliant to allow accessibility to all parents.

**It may be helpful to include the parent and family engagement policy review in the annual review of the Single Plan for Student Achievement.*

***The policy must be updated periodically to meet changing needs of parents and family members and the school. If the school has a process in place for involving parents and family members in planning and designing the school's programs, the school may use that process if it includes adequate representation of parents and family members of Title I children.*